

# Whale Branch Middle Protocols

## School Grading Protocol

Entering Grades: Teachers will enter at least two grades every week. There will be a minimum of three summative assessments each quarter. Reports will be run to ensure that grades are entered as expected.

Failures: Students who are failing a class at each marking period must be entered into the RtI and the parents must be contacted and documented in PowerSchool.

## Whale Branch Middle School

### Grading Policy

#### Grading Procedures/Practices

Numerical grades are mandated in SC Middle Schools and the minimum passing grade is 60%.

**Grading System:** A = 90-100%, B = 80-89%, C = 70-79%, D = 60-69%, F=59% and below

#### Honor Roll

Principal's Honor Roll = Students must receive all A's in all classes.

Honor Roll = Students must receive all A's and B's in all classes.

#### Grading Periods

All student grades are posted in Power School. In addition, official reporting periods are determined for each school year and listed on the school calendar. Every team is expected to create certificates for Award Ceremonies: Principal's Honor Roll, Honor Roll, etc.

#### Progress Reports

Progress reports are sent home to parents/guardians of all students at approximately the midway point of each grading period. The purpose of these reports is to communicate student progress in all classes. Distribution dates are indicated on the calendar.

#### Report Cards

Report cards are sent home at the end of each quarter. Distribution dates are indicated on the calendar.

#### Failure/Remediation

A student in grades 5-8 fails a particular subject for the school year if the student's final average in that subject is below 60%. Retention (repeating the grade level) will be considered when a student earns a failing grade in English, math, science or social studies (1-2 failures will normally mean summer school but 3 or more failures will result in retention). In addition, students may be retained if they do not meet attendance requirements of Beaufort County School District. Parents are encouraged to check Parent Portal for up to date student coursework and monitor progress. Teachers are expected to contact parents when the student drops below a C/70 as well as send interim reports and report cards at the scheduled time.

#### Grade Changes

Grades cannot be changed without following district established procedures which include explicit consent of the teacher. The district follows the statewide guidelines for grading/assessment.

#### Homework

Homework may be assigned in all classes to appropriately support lessons taught in class. Students are expected to complete all assigned work. Students who consistently struggle with the completion of homework assignments may be referred for possible support and intervention.

**Late Work**

Students are expected to complete assignments by their due date. Support and intervention may be offered if a student consistently struggles with the completion of assignments. Departments will determine late work policies that are equitable and support student success.

**Absent Work Policy**

For each day a student is absent, s/he will receive that amount of days to make up their work: known as "Day for a Day." If this is not enough time for a student to make up their week (like for absences exceeding a week), the student needs to talk to the teacher(s) about a due date that will work. This re-established due date is the responsibility of the student. Unexcused absences are given 1 day per absence to make up any work

**Core Areas**

Summative	60%	The goal for summative assessment is to evaluate student learning at the end of an instructional unit.	Examples include but are not limited to tests, final written pieces projects, presentations, performance tasks, and performances.
Formative	40%	The goal of formative assessment is to monitor student learning to provide ongoing feedback that can be used to improve as needed.	Examples include but are not limited to journals, notebooks, warm-ups, quizzes, and exit slips, daily work, board work, closure activities, quizzes, skills practice, and individual student conferences