



## Schedule Change Request Form

Date: \_\_\_\_\_

<b>Student Name:</b>	<b>Grade:</b>
<b>Class to Drop:</b>	<b>Class to Add:</b>

**Reason for Change/Additional Comments:**

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\_\_\_\_\_  
**Parent's Name (print)**

\_\_\_\_\_  
**Parent's Signature/Date**

\_\_\_\_\_  
**Counselor's Name (print)**

\_\_\_\_\_  
**Counselor's Signature/Date**

\_\_\_\_\_  
**Administrator's Name (print)**

\_\_\_\_\_  
**Administrator's Signature/Date**

**Schedule Changed in PowerSchool by:** \_\_\_\_\_  
(Data Specialist Name/Signature) (Date Changed)

Approved

Not Approved